

APPENDIX 2

Learning Activities Acceptable for CPD

1. Examples of Structured Learning Activity		
CPD Category	Activity	CPD Hours
Conferences/Seminars /Courses/Workshops	(a) Participation in conferences, seminars, courses, workshops and other professional education activities organised by AICB, FMAM, ABS*, BNM* or other professional bodies or organisations	1 CPD hour for each hour of active participation
	(b) Presentation of a paper or address in conferences, seminars or workshops	1 hour of presentation earns 3 CPD hours (e.g. 2 hours of presentation earns 6 CPD hours) No CPD hour is earned for repeat presentations which are substantially similar in content
Work-based Training	(c) Attending in-house courses presented by employer or organisations engaged by employer	1 CPD hour for each hour of active participation (excluding breaks)
Qualifications and Assessment	(d) Undertaking online or face-to-face courses conducted by tertiary education institutions leading to a degree or post graduate qualification	1 CPD hour for each hour of study time, up to a maximum of 20 CPD hours per year
	(e) Participation and completion of a Chartered Banker module or other specialist programme module	1 CPD hour for each hour of participation, up to a maximum of 20 CPD hours per year
	(f) Undertaking self-study courses through AICB or other third party providers where there is assessment of learning outcomes achieved by means of examination or otherwise	1 CPD hour for each hour of study time, up to a maximum of 20 CPD hours per course
	(g) Preparation and delivery of courses under the auspices of AICB, other professional bodies or education institutions related to a programme of study in banking or finance	1 hour of presentation earns 3 CPD hours for the first delivery (e.g. 2 hours of presentation earns 6 CPD hours) No CPD hour is earned for subsequent delivery of the course

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	(h) Development or review of AICB examination questions	CPD hours are earned for each examination question accepted or reviewed on the basis of 1 CPD hour for each question worth 10 marks, up to a maximum of 10 CPD hours per year
Research/Authorship	(i) Writing of articles, papers or books on banking and related subjects for publication	1 CPD hour for each hour of writing up to a maximum of 5 CPD hours per year
	(j) Undertaking research or study projects on banking and related topics that result in presentations, reports or similar documentation	1 CPD hour for each hour of research up to a maximum of 5 CPD hours per year

2. Examples of Unstructured Learning Activity		
CPD Category	Activity	CPD Hours
Conferences/Seminars/ Courses/Workshops	(a) Facilitating a discussion session in conferences or seminars	1 CPD hour for each hour of facilitation
Work-based Training	(b) On-the-job training provided by employer that relate to the development or advancement of professional competencies	1 CPD hour for each hour of training up to a maximum of 10 CPD hours per year
	(c) Participation in discussions with internal experts on technical subject	1 CPD hour for each hour of participation
	(d) Receiving coaching and mentoring to improve personal or technical skills	1 CPD hour for each hour of coaching or mentoring up to a maximum of 10 CPD hours per year
	(e) Providing professional development support as a mentor or coach	1 CPD hour for each hour of coaching or mentoring provided up to a maximum of 10 CPD hours per year
Self-directed Learning	(f) Reading books, journals, magazines and other publications on banking and related subjects	1 CPD hour for each hour of reading up to a maximum of 5 CPD hours per year
	(g) Self-study by electronic media such as watching videos, webcasts or podcasts that do not involve formal assessment or certification of completion	1 CPD hour for each hour of self-study up to a maximum of 5 CPD hours per year
Committee Work	(h) Service on the committees or sub-committees of AICB or of other professional bodies or organisations that contribute to the advancement of banking knowledge and practice	1 CPD hour for each hour of participation up to a maximum of 10 CPD hours per year

Note

ABS - Asian Banking School

BNM – Bank Negara Malaysia

FMAM – Persatuan Pasaran Kewangan Malaysia (ACI - Financial Markets Association of Malaysia)

SIDC – Securities Industry Development Corporation